

**RECORD OF PROCEEDINGS**  
**MINUTES OF THE KINGSTON TOWNSHIP BOARD**  
**OF TRUSTEES MEETING**  
**Monthly Board Meeting**  
**February 4, 2020 7:00 p.m.**

The Kingston Township Board of Trustees meeting was called to order by Chairman Shively.

**ROLL CALL:** Volpe-yea; Shively-yea; Akers-absent; Talbott-yea; Stites-yea; and Crowl-yea.

**SPECIAL GUEST:** Kelly Kinncaid-Delaware County General Health District

**MINUTES:** The Minutes for the January 6, 2020 Organizational Meeting and the January 6, 2020 Board of Trustees meetings were reviewed by the trustees. A motion to approve the minutes as submitted was made Volpe. A second was made by Shively. Vote: Shively-yea; Volpe-yea.

**FINANCE:** Fiscal Officer Roy discussed the 2020 Financial Reports. The First Amended Certificate was received from the County Treasurer. Roy is in the process of completing the Permanent Appropriations and will submit to the Board at the March 2020 meeting for approval. The Bank Reconciliation for January will be finalized When the bank statement is received.

**OLD BUSINESS:**

**NEW BUSINESS-**

**PORTER-KINGSTON FIRE DISTRICT** –nothing to report  
Dave Stites will continue as the Kingston Township resident representative for the Porter-Kingston Fire Board for 2020.

**PUBLIC INPUT:**

**ROADS-** Road Superintendent Doug Crowl gave a report on the activity for the month. Crowl discussed possible Road Improvement Projects for 2020. A Request for Proposal was requested by Crowl for Todd Street. A motion to approve the Request for Proposal (RFP) as submitted was made by Volpe, with a second by Shively. Vote: Shively-yea; and Volpe-yea. The RFP will be submitted to the Delaware County Engineer.

**CEMETERY** –Nothing to Report

**ZONING UPDATE:** Talbott/Stites gave the report for the Zoning Department. A detailed report may be viewed on the township website.

Stites reported the e-mail conversion that will be taking place on February 22, 2020. Instructions were given to the Trustees for steps on the conversion.

**OTHER BUSINESS:** The Kingston Township Trustees have determined that numerous pieces of office equipment owned by the township is not needed for public use, is obsolete and is unfit for the use acquired. The current value is zero. Per Ohio Revised Code 505.10 (A) (7), a motion by Volpe was made to dispose the office equipment as submitted. A second was made by Shively. Vote: Shively-yea; and Volpe-yea.

A motion to recess the meeting until February 18, 2020 was made by Shively, with a Second by Volpe. Vote: Volpe-yea; Shively-yea.

**RECORD OF PROCEEDINGS  
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OF TRUSTEES MEETING  
February 18, 2020 Meeting Reconvened at 7:00 p.m.**

Roll Call: Shively-yea; Talbott-Absent  
Akers-yea; Stites-yea;  
Volpe-yea; Crowl-yea.

**Special Guest:** Doug Reidel, Delaware County Engineer Department

**OLD BUSINESS:** Trustee Volpe discussed the 4 Project steps of Kingston Park. **Project 1** is the Phase I Park Development. This includes site grading and drainage, road work (Access Drive) and Utilities (Power, Gas, Water, Sewer, Cable). **Project 2** is the Township Hall possible dates of June or July. **Project 3** is the Picnic Pavilion/Shelter House. This will be completed by Nationwide Realty (The Developer). **Project 4** is Phase II Park Development. This will be further clearing, grading and construction of bike paths.

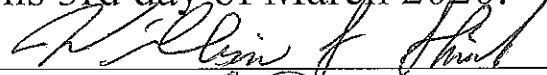
**ROADS:** The Estimated Road Improvement Project for 2020 is approximately \$49,390. This is for Blue Church Road (from Rosecrans Road to Wilson Road) for chip seal, and a fog seal. And Blue Church Road (from Wilson road to 521) This will also be a Chip seal with a fog seal.

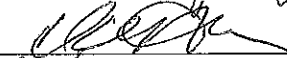
A motion by Volpe was made to proceed with the County Construction Cost Estimate as submitted, with a second by Shively. Vote: Shively-yea; Akers-yea; Volpe-yea.

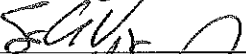
Trustee Shively discussed with Mr. Reidel possible sign upgrades for the intersection of State Route 521 and 3B's & K Road. Trustee Shively reported an accident at this Intersection which resulted in a fatality. Since this intersection is a state highway and a county highway, the state (ODOT) and Delaware County Engineers Office will need to be involved with the project. The Trustees will support the effort to improve the intersection. A letter will be drafted to the Ohio Department of Transportation District #6 representative.

With no further business, a motion by Akers was made to adjourn the meeting until March 3, 2020 which will be the regular Board of Trustee meeting. Second by Volpe. Vote: Shively-yea; Akers-yea; and Volpe-yea.

Minutes approved this 3rd day of March 2020.

Chairman Shively: 

Vice-Chairperson Akers: 

Trustee Volpe: 

Fiscal Officer Roy: 